



SCHOOL DISTRICT #49 (CENTRAL COAST)

Administrative Procedures Manual

Administrative Procedure: S-4 Use of Scented Products

Date: April 2, 2007 Updated: November 30, 2018

Health concerns may arise from exposure to scented products. To assist with the right of employees and students to work in a safe and healthy environment, the district seeks to establish a scent-free environment.

1. Employees and students shall refrain from using scented products when a known condition exists with the sensitivity to these products.
2. Employees and students will be made aware of the effects of scented products on other persons through signs posted in buildings, availability of information such as the scent-free guidelines and promotional materials.
3. Staff affected by scented products shall complete an incident report and the concern shall be discussed at the site safety committee meeting or with the site safety representative with a view to resolve.