



## SCHOOL DISTRICT #49 (CENTRAL COAST) Policy Manual

---

---

### **POLICY 270: Consultative Committee on Budget and Finances**

A consultative committee on budgeting and finances shall be established, comprised of district and school administration, representatives of: the Central Coast Teachers' Association, Central Coast Non-Teaching Staff Association and Parent Advisory Councils' of Valley Schools.

Meetings of the committee shall be convened by the Secretary-Treasurer two times each year, or more often if circumstances require. Funding sufficient to fund one school representative from each employee group to attend two half-day meetings shall be provided in the District budget. Since economic factors make participation of Outer Coast representatives in these deliberations impractical, every effort will be made to have one informational meeting for parents and teachers in the Outer Coast communities each year.

The mandate for the committee shall be:

1. To familiarize District employees and parents with the Provincial funding allocation systems and District budget preparation.
2. To provide a means of obtaining input to the budget development process, and communication with staff on financial matters.
3. To develop process for school-level planning to ensure internal funding allocations are understood and utilized appropriately.
4. To provide suggestions on the accounting and reporting of financial information to schools, including the setting up of accounts and the format and content of reports.