



School District #49 (Central Coast)

REGULAR MEETING AGENDA OF THE BOARD OF EDUCATION

Date: April 9, 2024

Time: 6:00 PM

Location: Teleconference/NES Library

Acknowledgement that meeting is being held on traditional Nuxalk Territory

Adoption of Agenda

THAT the agenda for the regular public meeting of the Board of Education of April 9, 2024 be approved as [circulated/amended]

Adoption of Minutes

THAT the minutes of the regular public meeting of the Board of Education of March 5, 2024 be approved as [circulated/amended].

Public Participation-Comments/Questions related to the agenda

Business Arising from Previous Minutes

Information Items

Administrative report

Enrollment – 219 students

Memo-Funding and Budget Preparation

Action Items

Calendar 2024-2025

THAT the 2024-2025 Calendar for School District 49 (Central Coast) be approved as amended.

Capital Plan Bylaw No. 2024/25-CPSD49-01

THAT the Board adopt the following resolution: Resolved, that the Board adopt Capital Plan Bylaw No. 2024/25-CPSD49-01 as presented.

Next School Board Meeting

May 14, 2024

Please note that any items to be included in the next Board Meeting must be submitted to Jeanne Saulnier at the School Board Office 1 week prior to the meeting.

Committee Reports

Professional Development

Health and Safety

Communication

Track meet letter from Meredith McIlwain and Alex Boileau

Items Brought Forward From the In Camera Meeting

Wuikinuxv Elementary has ended the lease of their school building to School District 49 and will be opening their own school in September of 2024.

Questions of and By Board Members

Motion to Adjourn



School District #49 (Central Coast)

MINUTES OF THE REGULAR MEETING OF BOARD OF EDUCATION

Date: March 5, 2024
Time: 6:00 PM
Location: NES Library/Zoom
Hagensborg

IN ATTENDANCE:

Trustees: Marisa Blewett, Chairperson
Christina Hoppe, Trustee
Crystal Anderson, Trustee (Zoom)
Terry Webber, Trustee (Zoom – 6:04pm)
Dylan Coburn, Trustee (Zoom)

Staff: Stephen Dishkin, Superintendent
Jeanne Saulnier, Secretary Treasurer (Zoom)
Tanya Moren, Executive Assistant

Guests: Rejeanne Morin (Zoom)

The meeting was called to order at 18:00 hours March 5, 2024

The Chairperson acknowledged that the meeting was being held on Traditional Nuxalk Territory.

ADOPTION of AGENDA

MOVED/SECONDED Trustee Hoppe/Trustee Anderson

THAT the Board accepted the agenda as amended.

CARRIED

ADOPTION of MINUTES

None

INFORMATION ITEMS

Enrollment

Administrative Report

Superintendent went over the administrative report with the Board and answered questions of and by the Board.

McCreary Adolescent Health Survey

Superintendent gives an overview of the results of this survey. Video presented in relation to the McCreary Adolescent Health Survey. Trustees voice their input about the survey.

Correspondence

None

COMMITTEE REPORTS

Professional Development Committee

None

Health and Safety

Submitted.

ITEMS BROUGHT FORWARD FROM THE IN CAMERA MEETING

None

ACTION ITEMS

MOVED/SECONDED Trustee Hoppe/Trustee Coburn
THAT the 2024/2025 School Calendar for School District 49 (Central Coast) be approved as presented.
CARRIED

MOVED/SECONDED Trustee Anderson/Trustee Webber
THAT version 2 of Policy 120 – Trustee code of conduct and appendix thereto be approved by the Board of Education of School District 49 (Central Coast) as presented.
CARRIED

NEXT SCHOOL BOARD MEETING

Tuesday, May 14, 2024

QUESTIONS OF AND BY BOARD MEMBERS

None

PUBLIC PARTICIPATION – COMMENTS/QUESTIONS RELATED TO THE AGENDA

Rejeanne asked questions about policy 120. Trustee Blewett and Superintendent answered Rejeanne's questions.

Rejeanne asked questions about the McCreary Adolescent Health Survey results. Superintendent answered these questions.

ADJOURNMENT

MOVED/SECONDED Trustee Hoppe/Trustee Anderson
That the regular meeting adjourns at 18:37 hours on March 5, 2024

Chairperson

Superintendent

Administration Report

Stephen Dishkin, Superintendent of Schools

Report for the period March 2, 2024 – April 2, 2024

1. Regular correspondence with BCPSEA regarding HR and contractual matters. Reviewed matters with Secretary Treasurer.
2. Addressed confidential personnel matters as required.
3. Met with CCTA and CCNTSA on contractual matters.
4. Hosted regular virtual check-in administrator meetings.
5. Completed OHS First Aid Level 1.
6. Attended professional development committee meeting.
7. Attended Indigenous Education Council meeting.
8. Participated in CCRD dialogue on extreme heat preparedness.
9. Continued review of capital projects and annual facility grant plans with Secretary Treasurer including the Food Infrastructure Program intended to support the renovation of the SAMS foods room.

Upcoming Dates:

April 9	Sputc Ceremony
April 16	SAMS Athletic assembly
April 24-25	Festival of the Arts
April 25	Equity in Action meeting
April 26	Professional Development Day

Memo

To: Board of Education, School District No. 49 (Central Coast)

From: Jeanne Saulnier, Secretary Treasurer

Date April 5, 2024

Subject: 2024/25 Provincial Operating Funding and Budget Preparation

This memo provides background information about funding and budgets for next school year.

Provincial Operating Funding:

On March 14, 2024, the Ministry of Education provided the funding allocation for the 2024/25 annual budget based on forecasted enrolments. The funding allocations are provided to school districts by a formula based primarily on per pupil amounts and recognition of district differences for enrolment decline, teacher average salary and geography challenges. Special grants were also announced.

The total provincial allocation is \$7.079 billion. This allocation includes the previous special grants for the 2023/24 salary settlements and an allocation for Indigenous Education Council expenses. Overall, the provincial funding for 2024/25 increased 2.89%.

Due to our smaller student population, SD 49 did not receive the same percentage increase and funding for our 2024/25 budget increased only 0.83% as follows:

	Provincial	SD 49
Total 2024/25 Funding Formula Allocation	\$ 7,079,502,077	\$ 7,536,024
Total 2023/24 Funding Formula Allocation	6,735,410,827	7,307,171
Difference	344,091,250	228,854
Labour Settlement Grant 2023/24	(114,118,961)	(100,933)
Funding Dedicated to Indigenous Education Councils	(5,670,203)	(83,711)
Change in Classroom Enhancement Funds and Community Link	(19,914,819)	16,574
Funding Available for New Costs or Programs	\$ 204,387,267	\$ 60,784
Percentage Change	2.89%	0.83%

The funding for Indigenous Education Councils of \$83,711 is new additional funding for 2024/25 is to support the implementation of Indigenous Education Councils (IECs). This funding is in addition to the targeted funding included in the formula allocation based on indigenous student enrolment of \$205,320 which is focused on programs for students.

2024/25 Annual Budget:

The district faces three challenges in preparation of our 2024/25 annual budget and planning for future budget years.

1. The limited increase in operating funding as outlined above with expected cost increases in employee benefits, utilities, insurance and supplies and services.
2. The future reduction in geographic funding without Wuikinuxv Elementary School and its enrolment of \$641,759. This will be partially offset by funding protection funding as follows.

Geographic Funding and Funding Protection			
	2025/26	2026/27	2027/28
Geographic Funding Change	(641,759)	(641,759)	(641,759)
Funding Protection	583,477	482,364	400,362
Net Funding	(58,282)	(159,395)	(241,397)

3. The use of funding reserves to balance the 2023/24 amended operating budget.

2021/22 Operating Reserve	1,220,769
Utilized in 2022/23	(499,276)
Budgeted to Utilize in 2023/24	(226,219)
Net Available	495,274

Budget Planning and Consultation:

Budget planning for 2024/25 should consider the longer-term funding reductions, the depletion of funding reserves and the district strategic plan. The annual budget should be approved at the May 14, 2024, board meeting leaving limited time to consider budget changes. Therefore, management is proposing the following budget process:

1. Forecasted financial report is prepared to determine year end financial operating balance.
2. The Management team meets to consider any efficiencies for the balance of the current school year and the next school year, limiting as much as possible impacts to the classroom.
3. The Finance Committee meets to consider the above and provide considerations for the Board including the impact of any proposed changes.
4. The 2024/25 annual budget is prepared to balance revenues and expenditures.
5. The Board meets to approve the budget on May 14, 2024.
6. The Management Team and Finance Committee meet in the fall to begin to consider the reductions needed for future years.

SCHOOL CALENDAR FORM - GENERAL

2024/2025 CALENDAR

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
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AUGUST						
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SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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JANUARY						
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FEBRUARY						
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MARCH						
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MAY						
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JUNE						
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■ Instructional
 ■ Non-Instructional
 ■ Vacation Period
 ■ Statutory Holiday



Ministry of
Education and
Child Care

**CAPITAL BYLAW NO. CPSD49-01
CAPITAL PLAN 2024/25**

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 49 (*Central Coast*) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2024/25 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 21, 2024, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District 49 (Central Coast) Capital Bylaw No. CPSD49-01.

READ A FIRST TIME THE 9th DAY OF *April, 2024*;
READ A SECOND TIME THE 9th DAY OF *April, 2024* ;
READ A THIRD TIME, PASSED THE 9th DAY OF *April, 2024* .

APPLY CORPORATE SEAL

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original *School District 49 (Central Coast)* Capital Bylaw No. CPSD49-01 adopted by the Board the 9th day of *April, 2024* .

Secretary-Treasurer

March 27th, 2024

Mr. S. Dishkin,
Superintendent of Schools

Re: District #49 Meet May 8th and 9th

Mr. Boileau and I would like to formally request your support for the upcoming School District #49 Track and Field Meet on May 8th and 9th.

We would like to begin track practices as soon as possible after spring break. For the safety of our athletes, continuing the upgrading of the long jump and triple jump runways and pits would be beneficial. The track will also need to be rolled and have some holes filled, particularly around the finish line area. When the snow has cleared, we would also appreciate it if the track lanes could be limed. Access to funding for other minor event equipment, such as ribbons, caps, and rope, would further support our district's athletes.

Thank you for your consideration and support,

Meredith McIlwain and Alex Boileau
Meet Directors